

**Department of Medical Education and Research, Government of Haryana
Frequently Asked Questions (FAQ)**

ONLINE APPLICATION FORM FOR ADMISSION TO MBBS/BDS COURSES 2021-22 THROUGH ONLINE COUNSELLING

Questions	Answers
a) Counselling Registration	
i) Related to Login & Registration	
How can I get my login details for Counselling portal?	An Email and SMS will be sent on your registered email id and mobile no.
Can I fill my choices more than once during Counselling?	NO. Only as per Counselling Schedule
Can I fill my choices in middle of Counselling process once it has started ?	NO. Only as per Counselling Schedule
ii) Reset Password	
How to reset password?	You can use the reset password option for reset password.
b) Counselling	
i) Counselling Process	
Will the Counselling process be offline or online?	The Counselling process will be online only.
What is the online Counselling process?	The Candidate declared eligible in NEET UG 2021 can participate in Counselling process. They have to upload necessary information and documents as per the instructions. They have to pay Registration fee before filling and locking the choices. The candidates who are allotted any seat have to deposit tuition fee online before document verification by the Admission Committee.
ii) Choice filling	
Where do I find the Choice Filling Option for Counselling?	Choice filling option will activate only after the counselling fee is paid and reconciled.
How can I fill Choice?	From the drop down select "Course". All Colleges where this course runs will be displayed in the second dropdown. From there choose "College" and click on update button. Fill all choices and press "Save" button to save your choices. At last you must take printout of filled choices and discuss with your Parents/ Teachers/Friends. You can modify / add / delete your choices as many times as you want till the closing time.
How many choices should I fill?	There is no limitation for maximum choices. You can fill all available choices. However you should fill a higher number of choices so that you don't miss this opportunity.
Can I modify my choices?	Yes, you can modify your choices till the last date of choice filling.
What if, the candidate do not fill choices or fail to save it?	1) It is mandatory to save choices, otherwise your choices will not be considered and you will not be eligible for admission. 2) If the candidate fills & save the choices, the last choices filled by candidate will be considered.
Can I take the help of my elders / cyber cafe / friends in choice filling?	You can take help from another person at your risk. Be cautious to check what has been filled.
Is it compulsory to take the print out of the final filled choices?	Yes, This is necessary to retain as proof of filled choices.
iii) Related to payment	
How can a candidate deposit the Registration fee?	A candidate can pay Registration fee online through Credit Card/Debit Card/Net Banking RTGS/NEFT etc.

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Is the Registration fee Refundable?	No Registration fee is not Refundable.
What if my Choice filling option does not activate after making online payment?	This situation occurred in case your online fee is not shown as successful by the Payment Gateway. In such case wait for 1 day or pay Counselling fee again. The earlier fee will be refunded by the payment gateway. In case of any query you can submit your grievances online.
iv) Related to Correction	
Can I correct my application form details on Counselling portal?	No. Correction is not permitted at the time of Counselling.
c) Allotment	
i) Related to Seat Allotment	
What is the process of allotment?	Allotment is given on basis of merit, choice preferences and available seats.
What happens if I do not pay fees for the seat allotted to me?	You will not be given admission.
I have filled my Choices but no allotment is made to me. What should I do?	You need to participate in Next Round of Counselling with fresh Choices.
How will be candidates be notified about the outcome of allotment of seat?	Through SMS and email on registered mobile number and email. Keep visiting Counselling portal regularly and check your login. The Allocation list will be uploaded on web portal.
d) Admission	
i) Admission Process	
What is the process of admission?	Admission process is given in the Govt. Notification and public notices.
ii) About Document	
What documents do I need to upload for Admission?	For this, please read the Online Counselling Notification.
iii) Related to Reporting	
What documents must be uploaded by us?	Marksheets, Caste certificate, PWD certificate domicile etc. The list of desired documents will be displayed in your login.
When will the classes begin?	Please keep in touch with the College where you get admission.
iv) Related to Upgrade	
If I opt for "Upgradation" and do not get my better choice in subsequent round then do I lose my originally allotted seat?	No. The originally allotted seat is retained with the candidate. But if the candidate gets a better option, the seat allotted to him / her initially will be canceled and the candidate will have to accept the "upgraded" seat. In any case, such "upgrade" candidate will not be allowed to retain the seat initially allotted. Therefore, the candidate must take great care in requesting for "upgrade".
What is the Upgradation?	If a candidate does not get his/her first choice, then while reporting he/she may opt to be upgraded during the subsequent round on his/her better choice. Some seats remaining vacant due to absent candidates may be allotted in such cases.

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Questions	Answers
e) Latest Update	
i) Related to latest update	
How can i get any latest updates information?	Regularly check the Counselling portal for any latest updates.